

MINUTES OF THE BOARD OF DIRECTORS

HOUSTON COUNTY APPRAISAL DISTRICT

January 31, 2022

On January 31, 2022 the Houston County Appraisal District Board of Directors met in a regular meeting at 7:00 PM in the Appraisal District Office, 1512 B East Loop 304, Crockett, Texas.

Members Present: Kathi Calvert, Laronica Smith, Tommy Lundy, Dick Bridges, Tod English

Members Absent: W. F.(Red) Kitchen

Staff Present: Carey Minter, Chief Appraiser

Visitors: Leanne Henson, Notary

The meeting was called to order by Chairman Kathi Calvert who noted that a quorum was present and then the meeting was opened.

Leanne Henson, Notary, gave oath of office to The Board.

The first order of business was the election of officers. Motion by Tod English, seconded by Tommy Lundy and unanimous approval, The Board declared all offices to remain the same, Kathi Calvert as Chairman and Dick Bridges as Vice-Chairman and Laronica Smith as Secretary.

Motion by Tod English, seconded by Tommy Lundy and unanimous approval, the minutes from the December 20, 2021 regular meeting were approved.

Motion by Dick Bridges, seconded by Tommy Lundy and unanimous approval, The Board agreed to the payment of the December 2021 bills.

After viewing the final budget balances for 2021, motion by Tommy Lundy, seconded by Dick Bridges and unanimous approval, The Board approved the final operating budget amendment presented for 2021.

The Board then approved the addition of Carey Minter's signature to the Houston County Appraisal District's Clearing Account at Prosperity Bank. A motion by Tod English and second by Dick Bridges, it was unanimously approved.

Motion by Tod English, seconded by Tommy Lundy and unanimous approval, The Board appointed Gary LaRue, Cather Woods and Mike Broxson as the HCAD Agricultural Advisory Board for 2022.

The Board then approved the Audit engagement letter from Todd, Hamaker & Johnson as the Auditors. With a motion from Tommy Lundy and a second from Dick Bridges, it was unanimously approved.

Carey Minter then presented the Chief Appraiser report.

She is in the process of hiring a new employee. We were notified by the bank that we had some fraud check come through our account. The checks were turned over to the Police Department and the proper reports have been filed. We closed that account, destroyed the remaining checks and ordered new ones with the new account number. She will be attending the TAAD Conference on February 6th thru the 9th.

With no further business motion by Tommy Lundy, with a second by Tod English and unanimous approval, the meeting adjourned at 7:26 P.M.

APPROVED THIS _____ DAY _____, 2022

CHAIRMAN

VICE CHAIRMAN

MEMBER

MEMBER

MEMBER

MEMBER

